

Proposal Format

Due: February 14th, 2021

Format: Two pages max (Times New Roman 11)

Criteria:

1. **Introduction**

- Purpose of your project
- Brief summary of the project
- Motivation and what do you want to achieve for this project

2. **Problem statement and goals:**

- This describes the proposed project and details precisely what is being proposed
- What is required to be done and why?

3. **Methodology**

- How will the problem be approached and what methods will be employed to accomplish the stated objective?
- Provide a solution methodology for each objective.

4. **Deliverables**

- what features do the project's products have?

5. **Time Frame:**

- A projected time frame with reasonable starting and ending dates for the proposed project.

6. **Conclusion**

- Give a summary of the project including the motivation, problem, and solution.